

## 2012 U.S. PROGRAMS DOCKET SCHEDULE

DOCKET PROCESS	Optional &Open to All	EOF <sup>1</sup> , TF <sup>2</sup> , Other <sup>3</sup>			CJF <sup>4</sup> , DF, SOF			Oct.Catch Up
		May	July	Oct.	April	June	Sept.	
Submit blurbs of grant recommendations to be considered for docket, to all USP staff	Jan.11	March 15	May 31	Aug. 20	Feb.21	May 4	July 31	Sept.4
Submit draft docket write-ups to program director for review, feedback, and revision	Jan.24	April 2	June 14	Sept. 4	March 1	May 18	August 13	Sept.17
Submit full docket write-ups to Ken for review and/or follow-up discussions	Feb.8	April 13	June 27	Sept. 18	March 15	May 31	August 27	Oct.1
Submit final completed docket to Grantmaking Operations for consolidation	Feb.23	May 2	July 11	Oct. 5	March 28	June 12	Sept. 13	Oct.18
Submit final dockets to Chris Stone's office	Feb.24	May 4	July 13	Oct. 9	March 30	June 14	Sept. 14	Oct.19
Docket meetings w/ Chris Stone	Mar.1 10:30am- 12pm	May 10 2-3:30pm	July 30 (EOF, TF, NSHR) 2-3pm	Oct. 16 9:30-11am	April 6 2-3:30pm	June 19 2-3:30pm	Sept. 21 10-11:30am	Oct.26 2-3:30pm
			* August 6 CBMA 2-2:45pm					

Yellow items denote meeting dates & times

USP Board Meetings: February 13-14; May 17-18; September 27-28; December 18-19

<sup>1</sup> EOF includes: CBMA

<sup>2</sup> TF includes: NSHR

<sup>3</sup> Other includes: City/State Program, Board and Chairman Special Grants, and USP Director Grants

<sup>4</sup> CJF includes Campaign for a New Drug Policy

**How to handle grants <\$50,000:** Until further notice, please continue submitting these grants to Diana Morris, who will review them with Ken. We will notify you when you should submit directly to Ken. It is not necessary to submit them along with grants for Chris Stone's approval. Please note that a copy of these grants' write-ups and approvals should be emailed to Cristina Parnetti in Grantmaking Operations.