

## **Paying Large Grants in Installments**

In 2011 we began paying grants of \$500,000 or more in multiple installments. There are two reasons. First, OSF would like to benefit from any appreciation in the value of our assets until such time as funds are needed by the grantee. Second, interim reporting and/or other monitoring are encouraged for grants of this size prior to disbursement of the grant balance.

A grant of \$500,000 to under \$1,000,000 will be broken up into two equal installments. A grant of \$1,000,000 or more will be paid in four equal installments. Large multi-year grants will be paid in quarterly installments over the life of the grant. If you feel that a certain grant merits exception to this policy, please provide your grants officer with the grantee's cash flow projection, project timeline or other information in support of a waiver.

## **Will staff still be accommodated when they request special exceptions to this policy?**

Yes. The grantee may receive a larger portion of the grant funds due, if they can prove that they need to pay it out, or to prove a matching program. The objective of this funding policy is to keep OSI's investment income at OSI and not at the grantees. Investment income should not be an objective of the grant funding, either directly nor indirectly.

If you feel that a grant merits exception to this policy, you need to raise this issue with your grants officer and provide information that will support a waiver. This information usually relates to the grantee's cash flow projection, project timeline, or other evidence in the proposal or budget indicating that they will expend funds unevenly during the project period.